



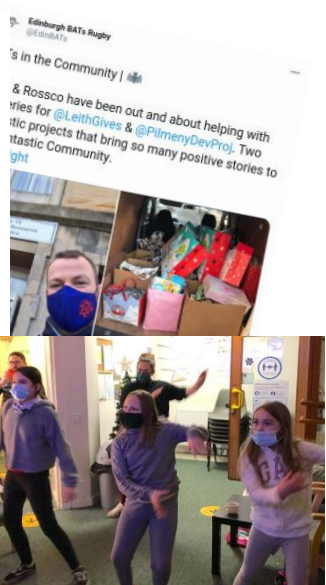
Pilmey
Development
Project

Annual Report 2020 - 2021



Pilmey Development Project
@PilmeyDevProj

Last week we delivered 77 Christmas Hampers to local families/older people 🎄❤️🇬🇧.
A massive thank you to @LeithGives, @EdinComFood and our FANTASTIC VOLUNTEERS 🙌🙌🙌
#PDPVolunteersAreTheBest #leith #Community





Pilmeny Development Project ANNUAL REPORT 2020 - 2021

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INTRODUCTION



Pilmeny Development Project (PDP) has been operating in the Leith Walk/Leith Wards of Leith since 1979. It is managed by local residents and is partly funded by City of Edinburgh Council and through its own fundraising efforts.

OVERALL AIMS

The overall aims of Pilmeny Development Project are: - **To support local residents and groups and to encourage appropriate self-help initiatives towards the identification and resolution of their problems.**

- (a) **Children and Young People** – overall aim is: - To improve the range and provision of services with children and young people which enables them to meet their social, educational and recreational needs and to develop their capabilities.
- (b) **Older People** – overall aim is: - To improve the range and provision of services with the older people which maintains and improves the quality of their lives and enables them to remain independent and active for as long as possible.
- (c) **Adults** – the overall aim is: - To improve the range and provision of services which enables them to meet their social, educational and recreational needs and improves the quality of their lives.

CHAIRPERSON'S REPORT



I have great pleasure in presenting Pilmeny Development Project (PDP) Annual Report for 2020 /2021 - **our 42nd year** of Operation...and what a year it has been! We have faced many Challenges during COVID-19 and Lockdown which dominated 2020/21 which meant we had to deliver alternative services in line with government guidelines. I am proud to say we continued to provide much needed, vital emergency services and support throughout the pandemic – thanks to the fantastic efforts of our volunteers, staff and partner agencies.

The last year or so has also brought some changes in our staff – we said a fond farewell to Arthur Cockburn, who retired as project book keeper after over 40 years of dedicated service and to Claire O'Brien, Youth Development Worker who left for pastures new in October 2020 – good luck and thanks to you both!

We have been able to welcome Nada Hudson (Bookkeeper/Finance Officer) and Nicola Hutchison (Youth Development worker) and look forward to working with them both.

Enjoy reading about our work over the last year.

You will see how much Pilmeny Development Project contributes to the lives of some of the most vulnerable members in this community. I hope you will support us to deal with the legacy of COVID and help us to continue to provide our much needed services and activities in Leith and NE Edinburgh.

Thank
you

Thanks to our **Committee Members** - Walter Dods, Bruce Heil, Sophie Marshall and Joan Maclellan, who give so much of their time.

Thanks to **PDP staff** – Anne Munro, Nicola Hutchison (from Oct 2020), Mary O’Connell, Margaretann Farquharson, Nada Hudson (from June 2021), Gita Filipova and our youth work sessional staff.

Thanks to the many **local groups and agencies** with whom we work and to our **elected members**: Cllr Amy McNeese-Mechan, Cllr Robb Munn. Cllr Susan Rae, Cllr Lewis Ritchie, Ben McPherson MSP and Deirdre Brock MP, who provided invaluable help and support.

Thanks to our **brilliant volunteers**, (there are too many to mention individually) we need to offer special thanks....we really appreciate all your hard work, dedication and enthusiasm. You helped us to undertake and achieve an amazing amount of work over the last year with minimal resources...well done!

Last, but certainly not least, thanks to all our **local residents** with whom we have worked over the last twelve months – without your time, effort and support (on a purely voluntary basis) the work of this Project would not be possible!

PHIL ATTRIDGE - CHAIRPERSON

P.S: If you would be interested in getting involved with our work, joining the Management Committee or to become a volunteer or would simply like to more information about Pilmeny Development Project do not hesitate to contact the Office.....we would love to have your help!!!!



MANAGEMENT COMMITTEE

for the period 2020 – 2021



Chairperson: Phil Attridge
Vice Chair: Sophie Marshall
Secretary: Joan MacLellan
Treasurer: Walter Dods
Committee Member: Bruce Heil



Ex officio:
Councillor Amy McNeese-Mechan,
Councillor Susan Rae,
Councillor Lewis Ritchie,
Councillor Robb Munn (from April 2019)



Grant Monitoring Officers:

CEC Children & Families - Caroline Lamond
and CEC Health & Social Care



Staff Members:

Anne Munro (Manager/Community Development Worker – Older People)
Claire O'Brien (Youth Development Worker /Children and Young People – part time up to Oct 2020)
Nicola Hutchison (Youth Development Worker /Children and Young People – part time from Oct 2020)
Gita Filipova (part time administrator)
Arthur Cockburn (part time book keeper up to June 2021)
Mary O'Connell (part-time Leith Timebank development worker & job share PDP Older People's Services project worker)
Margaretann Farquharson (part-time job share PDP Older People's Services project worker)

Part time sessional youth work staff:

Louise Ferguson, Alex Callaghan, Steven Drew, David McGuire, Jemma Eveleigh,
Nicola Hutchison (up to Oct 2020), Bailey McKail, Lucy MacDonald

PDP Services/Support:

Nada Hudson (Book keeping Services provider - from June 2021)
Jai Adami (HR Advisor)



**Pilmeny
Development
Project**

Key achievements – Summary 2020/21



For every **£1** of CEC funding
PDP leveraged in **£1.51** additional /
matched funding in 2020/21.



More than **2,708 older & younger residents**
and **84 volunteers** were directly involved in
PDP activities in 2020/21



PDP exceeded or met the targets and outcomes set by Edinburgh
Council and had 95-100% user satisfaction level in 2020/21

Pilmeny's response to COVID-19

23rd Mar 2020 - 31st Mar 2021

Older People and Carers

- 54 new referrals**
to our Risk Register of older people who live alone or may have additional needs
- 5,643 calls made**
for befriending/contact service
- 2,576 newsletters**
distributed to socially isolated older people
- 1,068 Activity Packs**
Inc. Afternoon Tea, St Andrew's Day Packs, Mindfulness and much more.
- 107 virtual/ Social Distance**
meetings with **647** Participants

Young People and families

- 48 new referrals**
- 1,324 one-to-one**
contact made to vulnerable young people
Plus over 200 Calls to parents
- 836 resource packs**
including activity packs, school packs and sensory packs
- 142 Virtual Youth Clubs**
Plus 19 Intergenerational
& 32 Outdoor Sessions
with **1,251** Participants

Christmas 2020

110 Christmas Afternoon Teas
180 Personalised Gifts
200 Christmas Cards

72 Personalised Gifts from
Cash for Kids & Leith Gives

596 older people & **345** families
Food Parcels and ready meals provided
Plus food bank vouchers, shopping and food collections

62 fantastic amazing local volunteers

PDP Key Achievements - 2020/21

Pilmeny Development Project continued to provide services and provisions throughout the COVID-19 Pandemic and the various stages of lockdown. We reconfigured and revised our services to meet the needs during the unprecedented, challenging time which we faced throughout 2020/21. Much of our work at the outset of COVID-19 focused on emergency support for extremely vulnerable local people, who live alone, have no family support, shielding/suffering long term conditions, on low incomes and with no access to digital support

More than **2,708** local residents, socially isolated older people, young people, children, families, carers, 200 local groups/organisations, **84** volunteers and **170** Leith Timebank members were directly involved in PDP activities during 2020/21.

Throughout COVID-19 Pandemic PDP undertook the following work:

Young people

- Provision of food parcels, ready meals, food and clothing vouchers to 345 vulnerable local families
- Provision of 142 virtual/online and COVID-19 compliant face to face youth clubs, 19 intergenerational sessions and holiday provisions for over 345 local children and young people aged 7-18 years in Leith Walk and Leith areas.
- Provision of 836 Activity and Resource Packs including those for children with Additional Support Needs (ASN).
- 1324 one to one support calls to vulnerable young people, 200 telephone Support calls to parents and practical help to over 61 families struggling to cope during COVID-19
- Further development of PDP /Leith Early intervention Project (LOSP) - a diversionary project and COVID-19 compliant street work with for over 54 'hard to reach' young people at risk of offending.
- Specialist COVID-19 support work with Leith Primary School and 38 young people with Additional Support Needs.
- Holiday Programmes Easter and Summer 2020 (virtual/online and COVID-19 compliant face to face) for over 149 children and young people
- Christmas presents and personalised gifts for 72 children and young people who would not have had anything on Christmas day.
- Development of a new specialist Girls Health & Wellbeing project involving 19 girls in the Leith area in 2020/21.

Older People

- Provision of weekly food parcels, ready meals, food and clothing vouchers to 596 vulnerable older people throughout the pandemic.
- Establishment of weekly Telephone Befriending service which made over 5,643 calls to socially isolated, vulnerable older people during 2020/21

Older People cont'd

- Practical help and support with shopping, collecting prescriptions etc) for over 81 housebound, vulnerable older people.
- Provision and delivery of 2,756 newsletters and 1076 Activity/Resource Packs to socially isolated, vulnerable older people throughout 2020/21
- Provision of 107 virtual, or COVID-19 compliant face to face socially distanced sessions/meet ups with 647 older people
- Provision of 110 Christmas afternoon teas, 180 personalised gifts and 200 Christmas cards (made by St Mary's Primary pupils) for socially isolated older people.
- Development of Leith Timebank, (which has a focus on older people). Timebanks with over 170 local members, along with 10 Local Agencies and Groups. Over 1055 'exchanges' and 114 social/group activities took place, with over 1648.5 hours exchanged during 2020/21.
- Provision of IT equipment and digital support to 26 isolated older people
- Continued development and support to: NE Edinburgh Older Men's Health and Wellbeing Project; two Older Peoples Forums - North East Edinburgh Care Action Group (NEECAG) in Leith & Portobello; Pilmeny Older Women's Health & Wellbeing Group, NE Edinburgh Older People's Service Providers Network (with over 155 local voluntary organisations/groups) providing day opportunities and services for local older people and carers.
- Development of 'New Spin' Intergenerational Project (in partnership with Citadel Youth Project) which involved over 32 local older and younger people in 2020/21.

Adults

- Pilmeny Development Project provided information/advice and support to many local residents and groups affected by COVID-19
- PDP continued to develop volunteer work, in line with achieving its 'Investing in Volunteers Award' (a nationally recognised award that recognises attainment of required standards and quality volunteer work). Over 84 volunteers and 170 Leith Timebank contributed 4009 hours of volunteering time to support all aspects of PDP work during 2020/21.
- PDP continued to work with Police Scotland as part of their 'Keep Safe' initiative. PDP is a 'Keep Safe' point for vulnerable local people and continues to be a local 3rd Party Reporting Centre.
- A range of Partnership work was undertaken throughout 2020/21 with many agencies including: Ageing Well, Living Memory Association, Citadel Youth Centre, YMCA, GameChanger, Edinburgh Remakery, Leith Gives/Leith Trust, Leith Rotary, Edinburgh University Volunteer Project, Heart of Newhaven, Fenwicks, Edinburgh Health Projects Forum, 6VT, LAYC, EVOC, CEC NE Edinburgh Locality Group, Lochend Neighbourhood Centre, Calton Welfare Services Project, MECOPP, Milan (SWO), POLHA and many more!

FINANCE REPORT 2020 - 2021

This has been a challenging year due to Covid 19 and the project generated a modest surplus of £356 in 2020/21. The Accounts continue to be illustrated in a different format due to the introduction of FRS (Financial Reporting Standard) 102, which has led to the recognition of the Pension Past Service Deficit, currently faced by Pilmeny and other affected voluntary organisations.

This Deficit has improved in 2020/21 and an ongoing review by the Board exploring options to reduce further this deficit.

It is recognised as good practice that all voluntary groups should retain at least three months full running costs in their bank account (net of Creditors, Pension Liability and Restricted Funds) and fortunately, unlike some other groups, we are above this target due to surpluses carried forward from previous years. We are retaining £ 47,167 Creditors, £ 32,999 Pension Liability and £ 41,629 of Restricted Funds which we hold and manage on behalf of other groups with most of these funds expected to be utilised in 2021/22 and the following financial year.

WALTER DODS/ TREASURER

**ANNUAL AUDITED ACCOUNTS
FOR 2020/2021 AT END OF THIS
ANNUAL REPORT**

FUNDING & FUNDRAISING

The work of the Project would have been impossible without the financial support of the Funders and Trusts in 2020/21 to whom we are very grateful and who include:

- ASDA
- Cash for Kids
- City of Edinburgh Council
- Corra Foundation (Queensberry House Trust)
- Edinburgh Integrated Joint Board
- Edinburgh Community Health Forum
- EVOC
- Edinburgh University
- Geraldine Fitzpatrick Charitable Trust
- LAYC
- Leith Benevolent Association
- Leith Chooses
- Leith Rotary
- Leith Trust (Leith Gives)
- Ponton House Trust
- Port of Leith Housing Association
- SCVO (ELHF Connecting Communities Fund)
- Scottish Government - Third Sector Resilience & Wellbeing Funds
- Youth Scotland
- Youthlink Scotland
- 6VT /Supporting Communities Fund
- **Individuals**
- Neil Fullerton
- Mervyn Drever
- **Help in Kind**
- Edinburgh Community Food
- Edinburgh Remakery
- Police Scotland
- **Individual Fundraising efforts by local individuals and groups**



From us all at Pilmeny Development Project



WORK WITH CHILDREN AND YOUNG PEOPLE

The overall strategic aim is to improve the range and provision of services for and with children and young people which promotes their well being and enables them to develop their capabilities.



Nicola Hutchison
Youth Development Worker

OVERVIEW

2020/21 saw a number of changes to the youth provision due to the pandemic of Covid-19. From March 2020 we entered a national lockdown which didn't allow for any youth clubs to be open. We adapted our service to provide online digital clubs using zoom and doing food delivery packs, following consultations with parents and young people to addressing their needs within the community. We reached out and developed stronger relationships with professionals such as Edinburgh Community food, YMCA Edinburgh, Citadel Youth Centre, Edinburgh Remakery, The University of Edinburgh, Hearts of Newhaven and local community police officers, to name a few.

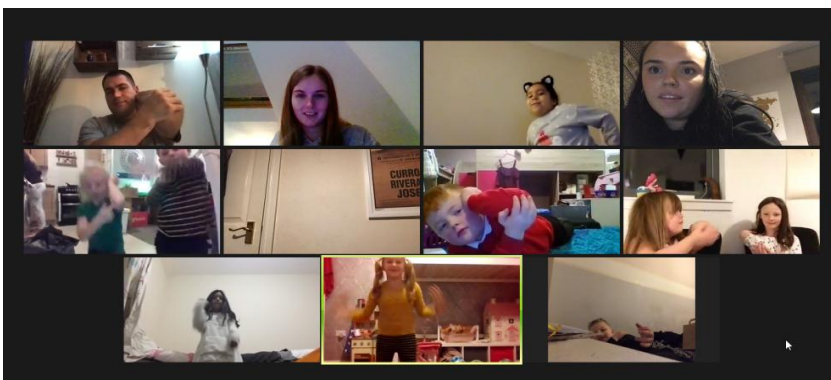
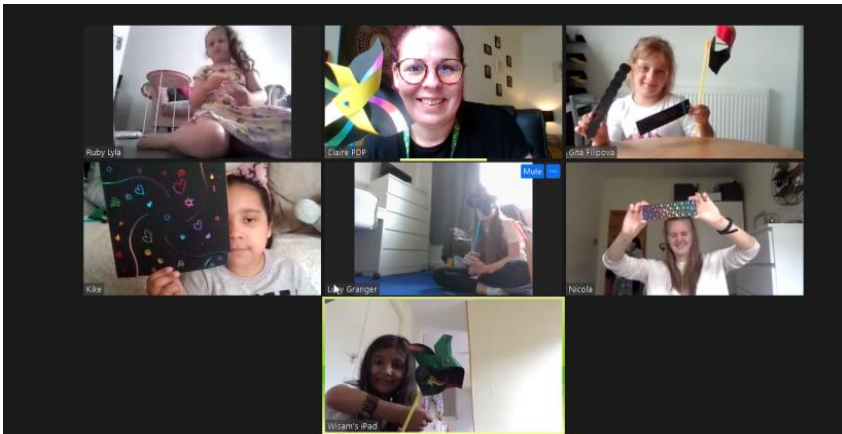
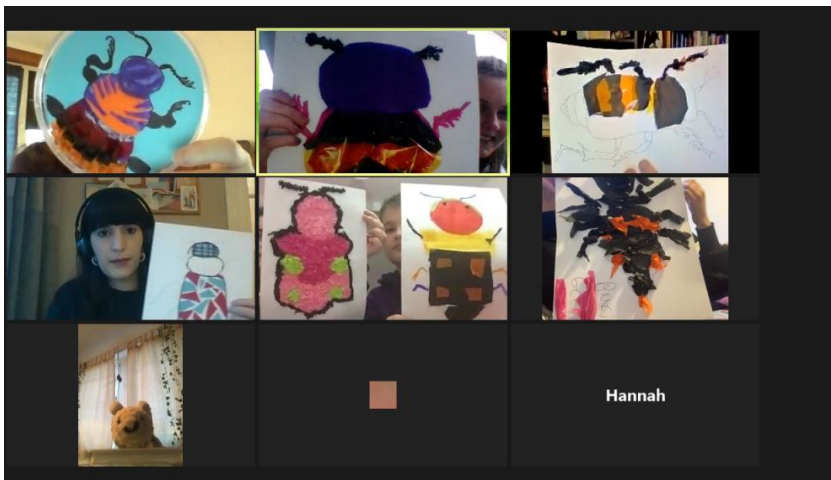
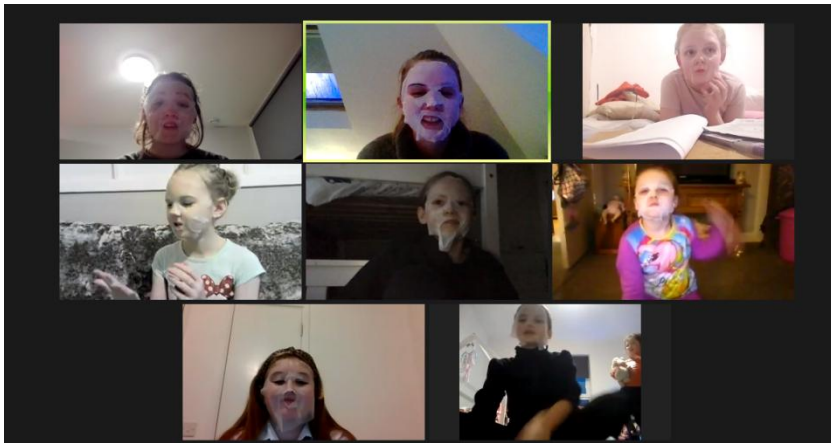
We continued to provide wide range of activities and opportunities for local young people including:

- Provision of PDP youth clubs, intergenerational activities and holiday provision with over 970 opportunities for local children and young people aged 5 -17 years in Leith Walk and Leith area.
- Further development of Leith Early intervention Project/ Pilmeny (LOSP) a diversionary project for 'hard to reach' young people at risk of offending, including setting up a Facebook page for LOSP.
- Participation in CEC Leith Youth Work co production developments
- Development of stronger relationships with parents and professionals including social workers, enabling us to provide a more joined up and holistic approach to better meet the needs of local young people
- Partnership with Leith Primary School to provide 1-1 support service for young people within the school and developed a targeted after school provision for young people with ASN. (Unfortunately due to Covid-19 we could not continue our in school group due to school closures, however 1-1 support was provided).
- In addition to this, we also developed a new girls health and wellbeing group particularly focusing on mental health and addressing an unmet need identified through partnership with YMCA Edinburgh.

More detailed reports of our Youth Work undertaken during 2020/21 is available via this link: <http://www.pilmenydevelopmentproject.co.uk/reports>

See Showcase overleaf of some of the youth work activities throughout the year

SHOWCASE OF EVENTS 2020/21 FOR CHILDREN AND YOUNG PEOPLE



WORK WITH OLDER PEOPLE

OLDER PEOPLE - the overall strategic aim is to improve the range and provision of services with older people which maintains and improves the quality of their lives and enable them to remain independent and active for as long as possible in the community



Anne Munro, Manager

Pilmeny Development Project aims to reduce isolation and promote participation and inclusion for older people in need of social support. We provided a range of older people's services and activities throughout the last 12 months. Due to COVID-19 this work had to be reconfigured to meet Government guidelines. A summary of our key activities is provided below and in the info graphic in the Key Achievements Section of this report. Links to detailed reports have also been provided.

Pilmeny Development Project Older People's Services Project seeks to deliver a service that will prevent deterioration in health and wellbeing and reduce the overall impact of social isolation and loneliness experienced by older people, through preventative engagement in their local community by:

- Increasing the availability and visibility of information relevant to older people and their carers
- Improving communication between the community and local services
- Engaging with vulnerable, 'at risk', socially isolated older people in their own homes.

Margaretann Farquharson and Mary O Connell are employed (job-share) with management support provided by Pilmeny Development Project

PDP completely reconfigured its services in 2020/21, initially to cope with COVID-19 emergency support needs of the most vulnerable older people who were socially isolating or shielding. PDP continues to provide an Alternative Service Provision for older people, carers and their families in line with the Scottish Government Restrictions including:

1. Emergency Food Provision
2. Telephone Befriending
3. Practical help and Support
4. Information provision
5. Newsletters (older people, carers, NEECAG Portobello & Leith Forum members etc)
6. Health & Wellbeing Activity Packs
7. Socially distanced meet ups
8. Digital inclusion work (provision of laptops, data and practical help to get online)
9. Virtual Groups (online Intergenerational groups, social s, Older Men's & Older Womens groups etc)



Margaretann

Mary

PDP has continued to develop partnership working, provision of information, advice, practical support with over 50 local voluntary, statutory agencies and individuals working with older people and carers in 2020/21. These included: Age Scotland, Calton Welfare Services Project CEC Health & Social Care, Citadel Youth Centre, Edinburgh Community Food, Edinburgh Remakery, Edinburgh University, EVOG, Fenwicks, Heart of Newhaven, Leith Trust, Lochend Neighbourhood Centre, MECOPP, Milan (SWO), NHS Lothian, NE Edinburgh Locality Health & Wellbeing and Social Connections groups, Port of Leith Housing Association SCDC, Sikh Sanjog, and many more!

“A short note to say thank you all for the food you sent to me. I was quite overwhelmed by such generosity, it’s not something that I have ever had before, and it was so lovely to feel someone cares. You all must be very busy doing the wonderful job that you do. I cannot get out at all unless someone takes me and all this dreadful lockdown - it has been more than seven weeks since I had some reviving fresh air but everyone is have the same problem. I can only pray for a time when it will be over and that in the near future we will all be more caring to each other. Again thank you so very, very much. May God bless all of you.”

More detailed reports of our Older Peoples Work undertaken during 2020/21 available via this link: <http://www.pilmenydevelopmentproject.co.uk/reports>



LEITH TIME BANK
PART OF THE EDINBURGH **timebanknetwork**



Mary O'Connell
Project Worker

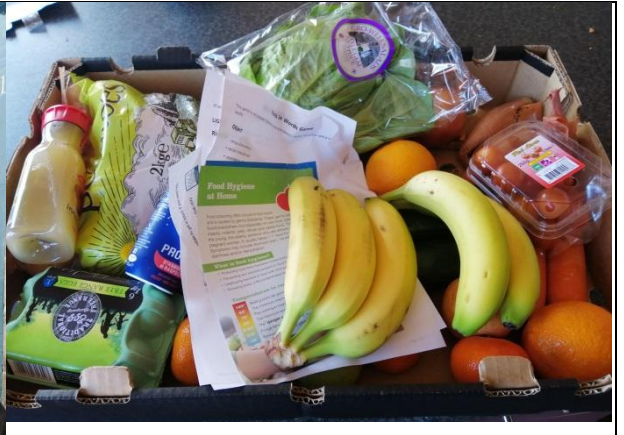
Leith Time Bank

Time Banks link local residents, to exchange time and skills with each other. Members voluntarily carry out work for each other and earn “time credits” in return. These credits can be exchanged for other member services. Leith Time bank’s (LTB) main focus is to work with older people, carers and adults with multi-morbidities; however, this is not exclusive and other demographic groupings are members. It meets both NHS and Edinburgh Council’s strategic priorities, tackling health inequalities among older people and carers. At present, Mary O Connell works on Leith Timebank for 19 hrs p/w (including 7hrs funded by GameChanger Transfer Programme)

During the lockdowns LTB members mainly helped with crisis food deliveries, pharmacy collections/practical help and telephone befriending. As restrictions changed, a blended service provision was developed, which meant Telephone befrienders could meet with their Befriender and 1:1 face to face Digital lessons could take place in line with restrictions. Leith Time Bank had a total of **180 members (170 individuals and 10 organisations)** in 2020/21, LTB recruited **39 new members** (37 individuals and 2 organisations – Feniks and Hearts of Newhaven Community)

A more detailed report of Leith Timebank Work undertaken during 2020/21 is available via this link: <http://www.pilmenydevelopmentproject.co.uk/reports>

Pilmey Development Project Annual Report 2020 – 2021
Photos of Older People and Leith Timebank activities.....



PDP volunteers are using various modes of transport

Food Parcels Delivered to local Older People



International Women's Day Virtual Celebration

Social Distance Meet-Up



Winner of Quiz

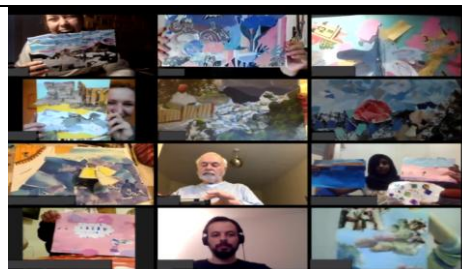
PDP Volunteer Induction Session



St Andrew's Day Activity Packs



Afternoon Tea at home!



Online Multicultural Workshops

WORK WITH ADULTS

ADULTS– the overall strategic aim is to improve the range and provision of services for and with adults which enables them to meet their social, health, educational and recreational needs and improves the quality of their lives



PDP is very lucky to have dedicated volunteers without whom we could not do our work. Over 84 volunteers and 170 Leith Timebank members contributed 4009 hours of volunteering time to support all aspects of PDP work during 2020/21 – **grateful thanks to you all!**

Investing in Volunteers Award

PDP has held the Investing in Volunteers Quality mark award since 2013, extended to October 2022. The Investing in Volunteer Award has benefited PDP in the following ways:

- Improved the effectiveness of our work with volunteers in a structured way (to maintain and improve our service).
- Compares PDP volunteer practices against a recognised standard.
- Increased support from people within PDP for our volunteer programme.
- Encourage more people to volunteer - people hopefully feel more encouraged to volunteer for an organisation that strives towards managing volunteers well.
- Sustains our existing volunteers' motivation, enhancing their experience of volunteering.
- Enhances PDP's reputation in the local community.
- Reassures funders that PDP is professional and that their money is being well spent.
- Draws to the attention of PDP's funders the need for effective volunteer management.
- Minimises any potential risks arising from the involvement of volunteers - either to volunteers themselves, and/or to PDP and its users/supporters.
- Achieving the Investing in Volunteers Standard allows PDP to publicly demonstrate its commitment to volunteering.

Police Scotland 'Keep Safe' initiative – work was undertaken with Police Scotland to establish PDP as a 'Keep Safe' point for vulnerable people. This is in addition to our current status as a 3rd Party Reporting Centre for hate crimes.

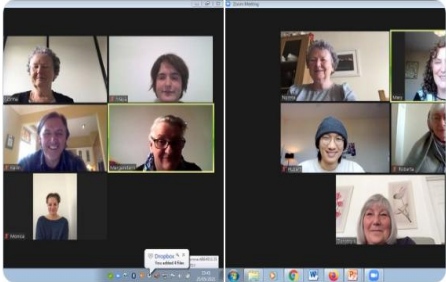
Student Placements - PDP provided a number of student placement opportunities along with professional support and supervision throughout 2020/21 including: Maya Cohen, Edinburgh University MSW1& BSC3 Professional Social Work Placement (Jan –April 2021), Jamie Hedges Dundee University BA Community Education (Sept – Dec 2020), Bailey McKail Edinburgh College HNC: Working With Communities (Nov 20-May 2021)

Showcase of Work with Adults overleaf

Work with Adult photos

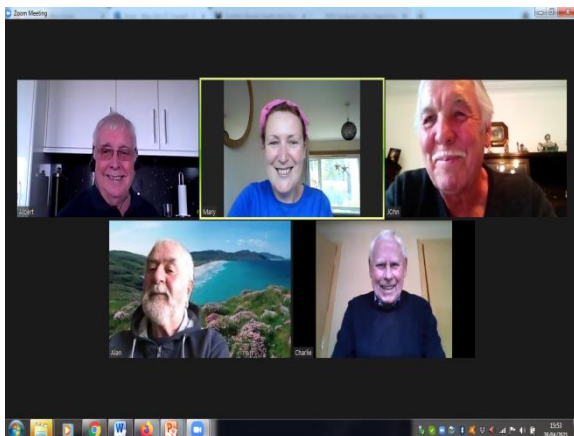


Day 2 of #VolunteersWeek
Meet existing and new PDP Volunteers attending PDP Digital Connecting Vol Training 📺💻. We are really looking forward to working with such a fab team and supporting local older people to engage digitally 😊
#PDPVolunteersaretheBEST



8:13 AM - Jun 2, 2021 - Twitter Web App

2 Retweets 3 Likes



Finally, thanks to all the residents of the Leith Walk/Leith Wards and throughout NE Edinburgh who have worked with Pilmeny Development Project over the last twelve months – without the time and effort given by many, purely on a voluntary basis, the work of the Project would be impossible

THANK YOU ALL

If you require any help or further information on the work of the Pilmeny Development Project please do not hesitate to contact us.



Pilmeny Development Project

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E-mail: pilmenyproject@btconnect.com

Website: www.pilmenydevelopmentproject.co.uk

Twitter: @PilmenyDevProj

Facebook Group:

www.facebook.com/groups/pilmenydevelopmentproject/

Pilmeny Development Project is a Scottish Charity with number SC002549

Company limited by guarantee with number SC18812



APPENDIX

REGISTERED COMPANY NUMBER: SCI88129 (Scotland)

REGISTERED CHARITY NUMBER: SCO002549

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
Pilmeny Development Project

Pilmeny Development Project

Contents of the Financial
Statements for the Year Ended 31
March 2021

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Pilmeny Development Project
Report of the Trustees
for the Year Ended 31 March 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Pilmeny Development Project is a community based voluntary organisation which has been working in Leith since 1979. The main emphasis of the Project has been to work primarily with young and old. The project also provides an important community development and support role to a wide variety of local groups and organisations in the Area.

The charitable objects, as stated on the charitable constitution, of Pilmeny Development Project during the year were:

- The advancement of education.
- The furtherance of the health and relief of poverty, distress and sickness.
- To promote and organise co-operation in the achievement of these objects and to bring together individuals and representatives of relevant authorities and bodies and to co-operate with any other body

STRATEGIC AIMS

The charitable objects of Pilmeny Development Project during the year were;

Support and development of local residents by:

- Encouraging appropriate self-help initiatives towards the identification and resolution of their problems.

Life long aims:

Children and Young People:

- To improve the range and provision of services with children and young people to assist them to meet their social, educational and recreational needs and to develop their capabilities.

Older people:

- To improve the range and provision of services with the older people to maintain and improve the quality of their lives and enable them to remain independent and active as long as possible.

Adults:

- To improve the range and provision of services to assist them to meet their social, educational and recreational needs and improve the quality of their lives.

PRINCIPAL ACTIVITY

The principal activity of the charity in the year under review was that of the promotion of any charitable purpose for the benefit of the inhabitants of the Lorne area of Leith and surrounding areas.

Report of the Trustees

for the Year Ended 31 March 2021

ACHIEVEMENT AND PERFORMANCE

Pilmény Development Project continued to provide services and provisions throughout the COVID-19 Pandemic and the various stages of lockdown in 2020/21. We reconfigured and revised our services to meet the needs during the unprecedented, challenging time which we faced throughout 2020/21. Much of our work at the outset of COVID-19 focused on emergency support for extremely vulnerable local people, who live alone, have no family support, shielding/suffering long term conditions, on low incomes and with no access to digital support

More than 2,708 local residents, socially isolated older people, young people, children, families, carers, 200 local groups/organisations. 84 volunteers and 170 Leith Timebank members were directly involved in PDP activities during 2020/21.

Throughout COVID-19 Pandemic PDP undertook the following work:

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- Provision of food parcels, ready meals, food and clothing vouchers to 345 vulnerable local families
- Provision of 142 virtual/online and COVID-19 compliant face to face youth clubs, 19 intergenerational sessions and holiday provisions for over 345 local children and young people aged 7-18 years in Leith Walk and Leith areas.
- Provision of 836 Activity and Resource Packs including those for children with Additional Support Needs (ASN).
- 1324 one to one support calls to vulnerable young people, 200 telephone Support calls to parents and practical help to over 61 families struggling to cope during COVID-19
- Further development of PDP Leith Early intervention Project (LOSP) A diversionary project for over 54 young people at risk of offending.
- Specialist COVID-19 support work with Leith Primary School and 38 young people with Additional Support Needs.
 - Holiday Programmes Easter and Summer 2020 (virtual/online and COVID-19 compliant face to face) for over 149 children and young people
 - Christmas present and personalised gifts for 72 children and young people who would not have had anything on Christmas day.
 - Development of a new specialist Girls Health & Wellbeing project involving 19 girls in the Leith area in 2020/21.

Older People

- Provision of weekly food parcels, ready meals, food and clothing vouchers to 596 vulnerable older people throughout the pandemic.
- Establishment of weekly Telephone Befriending service which made over 5,643 calls to socially isolated, vulnerable older people during 2020/21
- Practical help and support with shopping, collecting prescriptions etc) for over 81 housebound, vulnerable older people.
- Provision and delivery of 2,756 newsletters and LW6 Activity/Resource Packs to socially isolated, vulnerable older people throughout 2020/21
- Provision of 107 virtual, or COVID-19 compliant face to face socially distanced sessions/meet ups with 647 older people
- Provision of 110 Christmas afternoon teas, 180 personalised gifts and 200 Christmas cards (made by St Mary's Primary pupils) for socially isolated older people.
- Development of Leith Timebank, (which has a focus on older people). Timebanks with over 170 local members, along with 10 Local Agencies and Groups. Over 1055 'exchanges' and 114 social/group activities took place, with over 1648.5 hours exchanged during 2020/21.
- Provision of IT equipment and digital support to 26 isolated older people

- Continued development and support to: NE Edinburgh Older Men's Health and Wellbeing Project; two Older Peoples Forums - North East Edinburgh **Care** Action Group (NEECAG) in Leith & Portobello; Pilmey Older Women's Health & Wellbeing Group, NE Edinburgh Older People's Service Providers Network (with over 155 local voluntary organisations/groups) providing day opportunities and services for local older people and carers,
- Development of 'New Spin' Intergenerational Project (in partnership with Citadel Youth Project) which involved over 32 local older and younger people in 2020/21.

Adults

- Pilmey Development Project provided information/advice and support to many local residents and groups affected by COVID-19
- PDP continued to develop volunteer work, in line with achieving its 'Investing in Volunteers Award' (a nationally recognised award that recognises attainment of required standards and quality volunteer work). Over 80 volunteers and 170 Leith Timebank contributed 4009 hours of volunteering time to support all aspects of PDP work during 2020/21.
- PDP continued to work with Police Scotland as part of the 'Keep Safe' initiative. PDP is a 'Keep Safe' point for vulnerable local people and continues to be a local 3rd Party Reporting Centre.
- A range of Partnership work was undertaken throughout 2020/21 with many agencies including: Ageing Well, Living Memory Association, Citadel Youth Centre, YMCA, GameChanger, Edinburgh Remakery, Leith Gives/Leith Trust, Leith Rotary, Edinburgh University Volunteer Project, Heart of Newhaven, Fenwicks, Edinburgh Health Projects Forum, 6VT, LAYC, EVOC, CEC NE Edinburgh Locality Group, Lochend Neighbourhood Centre, Calton Welfare Services Project, MECOPP, Milan (SWO), POLHA and many more!

Report of the Trustees
for the Year Ended 31 March 2021

FINANCIAL REVIEW

RESERVES POLICY

The charity's policy on reserves is to hold sufficient funds in reserve to ensure the charity's ability to fulfil its charitable

Objectives. The charity continues to develop its Reserves policy to take account of restricted funding expenditure, pension liability, 3-6 months running costs to cover staff redundancy and any fixture funding uncertainties.

FUTURE DEVELOPMENTS

During the next financial year Pilmeny Development Project (PDP) plans to continue to fulfill its charitable objects. PDP will continue to work with City of Edinburgh Council, within the current funding cycle and undertake additional fundraising to enable the fieldwork to be carried out

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The company operates under the name Pilmeny Development Project. The company registered with Companies House and was incorporated on the 20th July 1998. It has charitable status and is recognised by the Office of the Scottish Charity Regulator as a Scottish Charity.

Recruitment and appointment of new trustees

All the trustees, being eligible, offer themselves for election at the Annual General Meeting. Trustees are appointed at the AGM or co-opted. The Board is responsible for training new trustees.

All major operating decisions are decided by the Executive Board and day to day management has been delegated to Anne Munro, Manager.

Risk management

The trustees have examined the major strategic business and operational risks which the charity faces and confirms that systems in place enable regular reports to be provided so that the necessary steps can be taken to minimise any potential risks. PDP has developed a Business Continuity Plan, a Feasibility Study for Liability Management of Pension and updated Safeguarding Policies to ensure appropriate levels of insurance cover.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC188129 (Scotland)

Registered Charity number

SCO002549

Registered office

19-21 Buchanan Street

EDINBURGH

EH6 8SQ

Pilmey Development Project

Report of the Trustees
for the Year Ended 31 March 2021

Trustees

P J Attridge
Chair B G Heil

S E Marshall

Company
Secretary J M
MacLellan

Independent Examiner
Cowan & Partners
Limited 60 Constitution
Street Edinburgh
EH6 6RR

Shepherd & Wedderburn

Saltire Court
20 Castle
Terrace EH1
2ET

Royal Bank of Scotland
Plc 36 St Andrews Square
Edinburgh
EH2 2AD

Approved by order of the board of trustees on 27 May 2021 and signed on its behalf by:



P J Attridge - Trustee

Independent Examiner's Report to the Trustees of £ Pilmeny Development Project

I report on the accounts for the year ended 31 March 2021 set out on pages six to fifteen.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basle of the Independent **examiner's** report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the **view** given by the Accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts *to* be reached.



John W Kennedy, CA
Cowan & Partners
Limited
60 Constitution
Street **Edinburgh**
EH6 6RR

27 May 2021

Pilmeny Development Project

Statement of Financial Activities
(incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2021

	Notes	Unrestricted £	Restricted £	31.3.21 Total £	31.3.20 Total £
INCOME AND ENDOWMENTS FROM					
Donations and legacies					
Charitable activities					
Grant awards		170,722	16,299	187,021	137,102
Headquarters earned		4,276	18,300	22,576	76,772
Total		174,998	34,599	209,597	213,874
EXPENDITURE ON					
Charitable activities					
Charitable		174,642	36,530	211,172	210,964
NET INCOME/(EXPENDITURE)		356	(1,931)	(1,575)	2,910
Other recognised gains/(Losses)					
Actuaries gains/(losses) on defined benefit schemes		(1,485)		(1,485)	1,301
Net Movement to funds		—(1,129)	(1,931)	(3,060)	4,211
RECONCILIATION OF FUNDS					
Total funds brought forward		110,302	43,560	153,862	149,651
TOTAL FUNDS CARRIED FORWARD		109,173	41,629	150,802	153,862

The notes form part of these financial statements

Balance Sheet

31 March 2021

		Unrestricted	Restricted	31.3.21 Total	31.3.20 Total
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	6	963		963	25
CURRENT ASSETS					
Debtors	7				3,195
Cash at bank and in hand		188,376	41,629	230,005	214,446
		<u>188,376</u>	<u>41,629</u>	<u>230,005</u>	<u>217,641</u>
CREDITORS					
Amounts falling due within one year	8	(47,167)		(47,167)	(27,573)
NET CURRENT ASSETS					
		<u>141,209</u>	<u>41,629</u>	<u>182,838</u>	<u>190,068</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		142,172	41,629	183,801	190,093
PENSION LIABILITY					
	10	(32,999)		(32,999)	(36,231)
NET ASSETS					
		<u>109,173</u>	<u>41,629</u>	<u>150,802</u>	<u>153,862</u>
FUNDS					
Unrestricted funds	9			109,173	110,302
Restricted funds				41,629	43,260
TOTAL FUNDS					
				<u>150,802</u>	<u>153,862</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ta) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Pilmeny Development Project

Balance Sheet -
continued 31 March
2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27 May 2021 and were

signed on its behalf by:

A handwritten signature in black ink, appearing to read 'P J Attridge', written in a cursive style.

P J Attridge - Trustee

The notes form part of these financial statements

Pilmeny Development Project

Notes to the Financial

Statements for the Year Ended

31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery 15% on reducing balance

Taxation

The charity is exempt from tax under Section 505 Income and Corporation Taxes Act 1988.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Arts are divided between projects on a percentage basis based on current ongoing projects.

Grants Receivable

Grants receivable are recognised when claims have been provided and the right to consideration has been earned. Income from grants awarded on an individual project basis are solely used for the project intended.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting)-

	31.3.21	51.3.20
	£	£
Depreciation - owned assets	171	<u>4</u>

Pilmeny Development Project

Notes to the Financial Statements -
continued for the Year ended 31 March
2021

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustee 'expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

4. STAFF COSTS

	2021	2020
Salaries	123,362	128,952
National Pensions	5590	6248
	3205	3,222
Insurance Total	132,157	138,423
The average monthly number of employees during the year was as follows:	31.3.21	31.3.20
Staff	16	23
	16	23

No employees received emoluments in excess of f60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted	Restricted	Total
INCOME AND ENDOWMENTS FROM			
Donations and legacies			
Charitable activities			
Grant awards	108,693	28,409	137,102
Headquarters earned	28,863	47,909	76,772
Total	137,556	76,318	13,874

EXPENDITURE ON			
Charitable activities			
Charitable	159,053	51,911	210,964
NET INCOME/(EXPENDITURE)	(21497)	24407	2,910
Transfer between funds	(614)	614	
Other recognised gains/losses			
Actuarial gains on defined benefit schemes			
	1,301		1,301
Net movement in funds	(20,810)	25,021	4,211

Notes to the Financial Statements -
continued for the Year Ended 31 March
2021

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted	Restricted	Total
RECONCILIATIONS OF FUNDS			
Total funds brought forward	131,112	18,539	149,651
TOTAL FUHDS CARRIED FORWARD	110,302	43560	153,862
6. TANGIBLE FIXED ASSETS			
			Plant and machinery
COST			
At 1 April 2020			3,348
Additions			1,109
At 31 March 2021			4,457
DEPRECIATION			
At 1 April 2020			3,323
Charge for year			171
At 31 March 2021			3,494
NET BOOK VALUE			
At 31 March 2021			<u>963</u>
At 31 March 2020			<u>25</u>
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		313.21	31.320
Other debtors			3,195
		=====	27,573

Notes to the Financial Statements continued for the Year Ended 31 March 2021

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
social security and other taxes	3,430	2,636
Other creditors	41,383	22,693
Accrued expenses	2,352	2,244
	47,167	<u>27,573</u>
		109,173

9. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
General funds	110,302	(1,129)	
Restricted Funds			
NEECAG		28	28
Older Men	7,442	4,735	12,177
Intergeneration Funds	1,968		1,968
Community Connector Leith	4,408	(28)	4,380
Youth Clubs	1,870	4,838	6,708
Older People Services	27,872	(11,504)	16,368
	<u>43,560</u>	(1,931)	41,629
TOTAL FUNDS	<u>153,862</u>	(3,060)	<u>150,802</u>

Net movement in funds, included in the above are as follows:

	incoming	Resources expended	Gains & losses	Movement in funds
General fund	174,998	(174,642)	(1,485)	(1,129)
Restricted funds				
NEECAG	28			28
Older Men	8,385	(3,650)		4,735
Community Connector Leith	30	(58)		(28)
Youth Clubs	8,735	(3,897)		4,838
Older People Services	17,421	(28,925)		(11,504)
	34,599	(36,530)		(1,931)
TOTAL FUNDS	<u>209,597</u>	<u>(211,172)</u>	(1,485)	<u>(3,060)</u>

Notes to the Financial Statements - continued for the Year Ended 31 March 2021

9. **MOVEMENT IN FUNDS - continued**

Comparatives for movement in funds

	At 1.4.19	Net movement in funds	Transfer between funds	At 31.3.20
Unrestricted Funds				
General fund	131,112	(20,196)	(614)	110,302
Restricted funds				
NEECAG		(614)	614	
Older men	7,671	(229)		7,442
Intergeneration Fund	2,968	(1,000)		1,968
Community Connector Leith	7,083	(2,675)		4,408
Community Food Project	545	(545)		
Youth Clubs	272	1,598	-	1,870
Older People Services		27,872	-	27,872
	<u>18,539</u>	<u>24,407</u>	<u>614</u>	<u>43,560</u>
TOTAL FUNDS	<u>149,651</u>	<u>4,211</u>		<u>153,862</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and losses	Movement In funds
General fund	137,556	(159,053)	1,301	(20,196)
Restricted funds				
NEECAG	237	(851)		(614)
Older Men	8,551	(8,780)		(1,000)
Intergeneration Fund		(1,000)		
Community Connector Leith		(2,675)		(2,675)
Community Feed Project		(545)		(545)
Youth Clubs	10,728	(9,130)	-	1,598
Older People Services	56,802	(28,930)		27,872
	<u>76,318</u>	<u>(51,911)</u>		<u>24,407</u>
TOTAL FUNDS	<u>213,874</u>	<u>(210,964)</u>	<u>1,301</u>	<u>4,211</u>

As a condition of the grant, the grant award for North East Edinburgh Care Action Group (NEECAG), Older Mens Health and Wellbeing Group, Intergeneration Fund, Community Connector Leith, Community Food Project, Youth Clubs and Older People Services are separately identified within the restricted funds. The grant awards were made for the ongoing running costs of the groups with the outstanding balances at 31 March 2021 being made available for use in 2021/22.

Pilmey Development Project

Notes to the Financial Statements - continued for the Year Ended 31 March 2021

n

10. EMPLOYER BENEFIT OBLIGATIONS

Pilmey Development Project participates in the Scottish Voluntary Sector Pension Scheme (the scheme), a multi-employer scheme which provides benefits to some 102 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme, Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the Scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out with an effective date of 30 September 2017. This actuarial valuation was certified on 19 December 2018 and showed assets of £120.0m, liabilities of £145.9m and a deficit of £25.9m. To eliminate this funding shortfall, the trustees and participating employers have agreed that additional contributions will be paid in combination from all employers, to the scheme as follows:

Deficit contributions

From 1 April 2019 to 30 September 2026: £1,404,638 per annum (payable monthly and increasing by 3% each year on 1st April)

From 1 April 2019 to 30 September 2027: £136,701 per annum (payable monthly and increasing by 3% each year on 1st April)

The contributions to 30 September 2027 are in respect of those employers that have agreed concessions (both past and present) with the Trustee.

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

	31 March 2021	31 March 2020
Present Value of provision	£32,999	£36,231
Reconciliation of Closing Provision		
	Period end 31	Period end 31
Provision at start of period	March 2021	March 2020
	£36,331	£42,365
Unwinding the discount factor (interest expense)	£854	£576
Deficit contribution paid	(£5,571)	(£5,409)
Remeasurements - impact of any changes in assumptions	£1,485	(£1,301)
Remeasurements - amendments to the contribution schedule		
Provision at end of period	£32,999	£36,231

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

10. EMPLOYEE BENEFIT OBLIGATIONS - continued

Income and Expenditure Impact

	Period end 31 March 2021	Period end 31 March 2020
Interest expense	£854	£576
Remeasurements- impact of any change in assumption	£1,485	(£1,301)
	31 March 2021 % per ann annum	31 March 2020 % per annum
Rate of discount	0.86	2.57

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

II. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21	31.3.20
INCOME AND ENDOWMENTS		
Charitable activities		
Grant awards	89,682	83,088
Older Men Project	8,385	8,552
NEECAG Income	28	236
Older People Services	17,421	28,525
15 BS Income	2,184	3,938
Management fees	17,000	7,000
Other Income	74,897	82,535
	<hr/>	<hr/>
	209,597	213,874
	<hr/>	<hr/>
Total incoming resources	209,597	213,874
EXPENDITURE		
Charitable activities		
Staff costs-Older Mea Project	3548	7,512
Staff costs- CEC	80,832	78,112
Staff costs - Older People	28,738	27,571
Property costs - CEC	6,483	10,308
Project costs	68,369	56,177
Project costs CEC	16,746	20,964
Project costs NEECAG		851
Project costs - Headquarters	2,790	4,018
Project costs- Older Men	102	1,268
Older people	187	1,359
Pension	854	576
Plant and machinery	171	4
	<hr/>	<hr/>
	208,820	208,720
	<hr/>	<hr/>
	(1,575)	<hr/>
Governance costs		
Accountancy and legal fees	2,352	2,244
	<hr/>	<hr/>
Total resources expended	211,172	210,964
	<hr/>	<hr/>
Net (expenditure)/Income		2,910
	<hr/>	<hr/>

This page does not form part of the statutory financial statements